

# **General information of the data subject about the collection of personal data as communication partners and contacts**

## **Controller:**

BOGE Anlagenbau GmbH & Co. KG  
Otto-Boge-Straße 1-7  
33739 Bielefeld

BOGE Compressed Air Systems GmbH & Co. KG  
Otto-Boge-Straße 1-7  
33739 Bielefeld

BOGE Druckluftsysteme GmbH & Co. KG  
Otto-Boge-Straße 1-7  
33739 Bielefeld

BOGE Komponenten GmbH & Co. KG  
Zum Fliegerhorst 6  
01558 Großenhain

BOGE KOMPRESSOREN Otto Boge GmbH & Co. KG  
Otto-Boge-Straße 1-7  
33739 Bielefeld

Boge & Co. Maschinenhandelsgesellschaft GmbH & Co. KG  
Otto-Boge-Straße 1-7  
33739 Bielefeld

### Central contact details of the companies:

Phone: +49 5206 601-0  
Fax: +49 5206 601-200  
E-Mail: [info@boge.de](mailto:info@boge.de)

### **Data Protection Officer:**

E-mail: [datenschutz-boge@audatis.de](mailto:datenschutz-boge@audatis.de)

## **Information on processing activities:**

### **Purposes of the processing activity:**

We process your personal data to answer your inquiries, to inform you about our services or to communicate with you in any other way via the usual communication channels (e.g. e-mail, post, telephone, fax).

### **Legal basis of the processing activity:**

The processing is necessary for the fulfilment of a pre-contractual measure pursuant to Art. 6 (1) (b) GDPR or to safeguard our legitimate interests pursuant to Art. 6 (1) (f) GDPR and no interests or fundamental rights and freedoms of the data subject prevail.

### **Categories of recipients:**

Internal recipients may be any of the staff involved in the transaction. Furthermore, we use service providers (including processors) to perform our tasks, such as tax consultants, IT service providers and hosting providers, and transfer data to authorities or courts within the scope of legal obligations.

### **Data transfer to a third country:**

Since BOGE is a globally active company, it may be necessary to forward your personal data to local subsidiaries or sales partners, whose registered office may also be located outside the European Economic Area, in order to better process your request.

Prior to transfer your personal data to countries outside the European Union and the EEA, we ensure an adequate level of data protection in the country concerned (e.g. by entering into EU Standard Contract Clauses).

In order to obtain a copy of the respectively applicable regulations please contact us.

### **Additional information requirements:**

#### **Storage period of personal data:**

Personal data is deleted as soon as the purpose for processing is fulfilled and there is no obligation to retain it. E-mails are generally classified as tax-relevant documents and, according to the legal requirements, in particular § 147 Fiscal Code of Germany (AO) (10 years) and § 257 Commercial Code (HGB) (6 years) require to be stored for a specific period of time.

#### **Rights of the data subject:**

As a natural person, you have the right to request access (in accordance with Art. 15 GDPR) to the personal data concerning you from the controller, as well as the right to rectification (Art. 16 GDPR), erasure (Art. 17 GDPR), and restriction of processing (Art. 18 (1) GDPR). You also have the right to object to the processing (Art. 21 GDPR) and the right to data portability (Art. 20 GDPR).

If you wish to exercise your rights, please contact the data protection officer or our head office.

#### **Right of appeal:**

You have a right of appeal to the data protection supervisory authorities.

#### **Obligation to provide personal data:**

You are not obliged to provide personal data.

#### **Automated decision making:**

There is no automated decision making or profiling.

### **Further information:**

You can request further information on the processing of your personal data via our data protection officer or the head office or view it at our premises.